

Draft Minutes  
Budget and Personnel Committee Meeting

May 14, 2018

1. Call to Order:

The May 14, 2018 Budget and Personnel Committee meeting was called to order at 5:48 p.m. by Director Gustafson. In attendance were:

- Committee members: Director Gustafson and Director Cortez
- Staff: Keith Van Der Maaten and Paula Riso
- Public members: none

2. Public Comments on Any Item Not on the Agenda:

There was no public comment.

3. Approve the Draft Minutes for the April 12, 2018 Adjourned Meeting:

Director Gustafson made a motion to approve the minutes, Director Cortez seconded the motion. The minutes were unanimously approved.

4. Receive an Update on Budget and Personnel Processes:

Mr. Van Der Maaten gave an update on the status of tasks staff is working on:

1. Cyber Security/Building Security – finishing lobby area work
2. Class and Compensation Study – comp portion completed on April 26th, classification portion going to the Board on May 21st.
3. Human Resources Retirement and Org Evaluation – hiring process has begun
4. Water Resources Manager and Water Resources Department – no update
5. Water Operator Position – hired new operator who began May 14th
6. 2018-2019 Budget – FORA didn't pass it unanimously, so it goes back on June 8th for another vote

5. Identify Budget and Personnel Agenda Items for the Next Committee Meeting and Set Date:

The same items will be brought back for discussion. The next meeting is scheduled for June 11th at 5:40 p.m.

6. Committee Member Comments:

There were no Committee Member comments.

7. Adjournment:

Meeting adjourned at 6:00 p.m.